

City of Lockhart, Texas

JOB DESCRIPTION

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Sanitation Route Manager

Department: Solid Waste

Pay Grade: 104

FLSA Status: Non-Exempt

JOB SUMMARY

The Sanitation Route Manager drives among districts of the City of Lockhart operating a brush chipper and monitoring work of assigned employees who chip brush piles. An incumbent in this position also places and removes barricades, assists other departments, and maintains log of work activities.

ESSENTIAL JOB FUNCTIONS

- Operates brush chipper and chip truck to collect large piles of brush; drives dump truck to disposal area; and drops off loads of mulch to home owners within the City limits as requested.
- Supervises and monitors work of employees in chipper truck operations.
- Checks truck at the beginning of shift; fuels and washes truck daily at service center; services and fuels brush chipper and chip truck; provided preventative maintenance of chipper greaser, air filter, and chipper blades; and repairs flat tires.
- Places and removes barricades for flooding and special events.
- Assists, as needed, at Recycle Center; keeps work area clean, presentable, and organized.
- Assists other departments within Public Works as needed.
- Maintains log of work activities including time spent on location.
- Performs other related duties as assigned.

QUALIFICATIONS

Education and Experience:

Requires High School diploma or equivalent, two (2) years of related work experience, or an equivalent combination of education and experience.

Licenses or Certifications:

- None.

Special Requirements:

- Ability to maintain regular, reliable in-person attendance.
- Possess and maintain a valid Texas driver's license and a good driving record.

Knowledge, Skills and Abilities:

- Knowledge of safety rules for road work and for using equipment and tools.
- Knowledge of supervisory principles.
- Skill in using equipment and tools necessary for the job.
- Skill in writing legibly.
- Ability to complete forms and timesheets.
- Ability to read street name signs.
- Ability to follow verbal and written instructions.
- Ability to communicate with supervisor, fellow employees, and the public.

PHYSICAL DEMANDS

The work is heavy work. The employee is constantly required to move objects applying up to 20 pounds of force; frequently required to apply 30 pounds of force to move objects; and occasionally required to exert up to 100 pounds of force to move objects. Additionally, the following additional physical abilities are required (Demand Code: C=Continuously, F=Frequently, O=Occasionally, R=Rarely):

F	• Balancing: Maintaining equilibrium to prevent falling while walking, standing, or crouching.
F	• Climbing: Ascending, descending ladders, stairs, and ramps; requiring body agility.
O	• Crawling: Moving about on hands, knees, or hands and feet.
O	• Crouching: Bending the body downward and forward by bending leg and spine.
F	• Feeling: Perceiving attributes of objects, such as size, shape, temperature, or texture by touching with skin, particularly that of fingertips.
F	• Grasping: Applying pressure to object with fingers or palm.
F	• Handling: Picking, holding, or otherwise working, primarily with the whole hand.
F	• Hearing 1: Perceiving the nature of sounds at normal speaking levels with or without correction; receiving detailed information through oral communication; and making the discrimination in sound.
F	• Hearing 2: Receiving detailed information; making discrimination in sound.
F	• Kneeling: Bending legs at knee to come to a rest on knee or knees.
F	• Lifting: Raising objects from a lower to a higher position or moving objects horizontally from position-to-position, occurring to a considerable degree; requiring substantial use of upper extremities and back muscles.
F	• Manual Dexterity: Picking, pinching, typing, or otherwise working, primarily with fingers rather than with the whole hand as in handling.
O	• Mental Acuity: Making rational decisions through sound logic and deductive processes.
O	• Pulling: Using upper extremities to exert force in order to draw, haul, or tug objects in a sustained motion.
O	• Pushing: Using upper extremities to press against something with steady force in order to thrust forward, downward, or outward.
O	• Reaching: Extending hand(s) and arm(s) in any direction.
C	• Repetitive Motion: Substantially moving the wrist, hands, and/or fingers.

O	<ul style="list-style-type: none"> Speaking: Expressing or exchanging ideas by means of the spoken word including the ability to convey detailed or important spoken instructions to others accurately and concisely.
F	<ul style="list-style-type: none"> Standing: Being erect particularly for sustained periods of time.
F	<ul style="list-style-type: none"> Stooping: Bending body downward and forward by bending spine at the waist, occurring to a considerable degree; requiring full motion of the lower extremities and back muscles.
O	<ul style="list-style-type: none"> Talking 1: Expressing or exchanging ideas by means of the spoken word including those activities in which they must convey detailed or important spoken instructions to other co-workers accurately, loudly, or quickly.
F	<ul style="list-style-type: none"> Talking 2: Shouting to be heard above ambient noise.
F	<ul style="list-style-type: none"> Visual Acuity 1: Having close visual acuity to perform an activity such as: preparing and analyzing data and figures; transcribing; viewing a computer terminal; and/or reading extensively.
O	<ul style="list-style-type: none"> Visual Acuity 2: Verifying color, depth perception, or field of vision.
F	<ul style="list-style-type: none"> Visual Acuity 3: Determining accuracy or neatness; observing facilities/structures.
C	<ul style="list-style-type: none"> Visual Acuity 4: Having visual acuity to operate motor vehicles/heavy equipment.
F	<ul style="list-style-type: none"> Visual Acuity 5: Inspecting small defects or machines; using measurement devices; or fabricating parts.
F	<ul style="list-style-type: none"> Walking: Moving about on foot to accomplish tasks, particularly for long distances, or moving from one work site to another.

WORK ENVIRONMENT

Work is usually performed outdoors under extreme heat, high humidity, cold, or rainy conditions; exposed to noise, traffic, exhaust fumes, hot asphalt patching materials, and tack oil; is performed using heavy equipment and machinery that could result in bodily harm; usually requires wearing a hard hat, back supports, non-slip shoes, rubber boots, eye/eye protections, gloves, and vests; and may periodically have unpredicted requirements or demands.

The City of Lockhart has the right to revise this job description at any time. This description does not represent in any way a contract of employment.

Employee Signature

Date

Supervisor (or HR) Signature

Date